**Exhibitor Order Form**

Please fill in the desired items on the form and send it to the email address listed below at least 14 calendar days prior to the event:

E-mail: [Ana.PortilloStosik@ihg.com](mailto:Ana.PortilloStosik@ihg.com)

### Contact information

Company name Point of contact

Company address Contact's phone number

E-mail address of person of contact

### Event information

Name of event Event dates

**OEB 2025 3-5 December 2025**

Booth number Exhibition room

### Billing address

VAT ID Order number

### Invoice details

Please let us know if you have any special invoice requirements

### Authorised signatories:

Please let us know which persons of contact are authorised to sign and to place orders in the run-up to and/or during the event. This also confirms that all individuals listed here are authorised to place orders in writing, including via e-mail.

By naming the authorised signatories you undertake to make payment on all fees and charges owed to us as a result of the orders placed. You acknowledge this obligation with your signature.

**IT Services**

Internet with mains cable (LAN) at € 195.00 set-up fee per line □

plus € 170.00 daily usage fee (per day per line)